

WINSLOW TOWNSHIP FIRE DISTRICT #1
Regular Monthly Business Meeting
Agenda

December 10, 2020

1. Call to Order Time:_____
2. Pledge of Allegiance/Moment of Silence
3. **Mission Statement** -The Winslow Township Fire Department is dedicated to the protection of life and property of the residents of Winslow Township from natural and man-made disasters by providing timely and proper mitigation at all emergencies. The men and women of the Department stand united in constant readiness to serve with pride, courage, and diligence to provide help to those in need.
4. Roll Call- Fire Commissioners

Jeffrey Paretti Richard Iannaco Michael Passarella Anthony Sirolli Robert Sirolli

Fire District Administrative Staff

Marc Rigberg, Fire Chief Lorraine Azzarano, Business Manager

Other Officials Present

David Patterson, Board Solicitor

5. OPEN PUBLIC MEETING ANNOUNCEMENT: This meeting is being conducted in full compliance with the "Open Public Meeting Law and Legal Notices were sent to the Courier Post, Atlantic City Press and a Sunshine Notice was sent to the Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township, the Administrative Offices Bulletin Board and entrance door, the Fire Department's Facebook page, the Department webpage, and emailed to the WTFD Mailing List, that this meeting is being held via telephone conference by dialing in:

(US): (425) 436-6319 ACCESS CODE: 136591#

INTERNATIONAL DIAL-IN NUMBERS: <https://fccdl.in/i/lorrainea8>

ONLINE MEETING ID: lorrainea8

Join the online meeting: <https://join.freeconferencecall.com/lorrainea8>

Take Further Notice that anyone from the Public wishing to speak will be permitted during the Public Participation portion of the meeting. Important Matters will be discussed during the meeting. There will be a closed session held following Public Participation with a separate teleconference number for calling in.

6. REORGANIZATION OF BOARD OF FIRE COMMISSION

NOMINATION OF OFFICERS

Chairman _____

_____ motion _____ second

Roll Call: JP ___ MP ___ AS ___ RS ___ _____

Vice Chairman _____

_____ motion _____ second

Roll Call: JP ___ MP ___ AS ___ RS ___ _____

Secretary _____

_____ motion _____ second

Roll Call: JP ___ MP ___ AS ___ RS ___ _____

Treasurer _____

_____ motion _____ second

Roll Call: JP ___ MP ___ AS ___ RS ___ _____

Assistant Secretary/Assistant Treasurer _____

_____ motion _____ second

Roll Call: JP ___ MP ___ AS ___ RS ___ _____

7. MEMBERSHIP APPLICATIONS FOR APPROVAL

Laurence Bruge, Station 25-8

8. MEMBERSHIP CHANGE IN STATUS:

None.

9. FIRE COMMISSIONER'S REPORTS:

J. Paretto

a.

Action

R. Iannaco

a.

Action

M. Passarella

Action

a.

R. Sirolli

Action

a.

A. Sirolli

Action

a.

10. CHIEF'S REPORT

Administration

- Bond
- Apparatus Committee
- Facility Improvement
- Policy Committee

Operations

- Training
- Fleet/Support
- Facilities

Fire Prevention

- Code Enforcement
- Public Education/Relations

CHIEF OFFICER REPORTS

11. BUSINESS MANAGER'S REPORT

12. APPROVAL OF MINUTES

None.

13. APPROVAL OF CLOSED MINUTES

None.

14. TREASURER'S REPORT:

a. Payroll Transfer **\$199,824.83** for the month of November.

_____ motion _____ second

Roll Call: JP ___ RI ___ MP ___ AS ___ RS ___

b. Claims List for the Month of December -Check #'s 11071 through 11319, totaling **\$256,303.71.**

_____ motion _____ second

Roll Call: JP ___ RI ___ MP ___ AS ___ RS ___

c. Paychex Administrative Fee for the Month of November – **Not available at this time.**

d. Outstanding Invoices – None.

15. RESOLUTION(S):

20-114 APPOINTMENT OF AUDITOR FOR 2021 _____

_____ motion _____ second

Roll Call: JP ___ RI ___ MP ___ AS ___ RS _____

20-115 APPOINTMENT OF LABOR COUNSEL FOR 2021 _____

_____ motion _____ second

Roll Call: JP ___ RI ___ MP ___ AS ___ RS _____

20-116 APPOINTMENT OF BOND COUNSEL FOR 2021 _____

_____ motion _____ second

Roll Call: JP ___ RI ___ MP ___ AS ___ RS _____

20-117 APPOINTMENT OF GENERAL BOARD COUNSEL FOR 2021 _____

_____ motion _____ second

Roll Call: JP ___ RI ___ MP ___ AS ___ RS _____

20-118 APPOINTMENT OF RISK MANAGEMENT FOR 2021 _____

_____ motion _____ second

Roll Call: JP ___ RI ___ MP ___ AS ___ RS _____

20-119 APPOINTMENT OF SPECIAL PROJECTS ENGINEER FOR 2021 _____

_____ motion _____ second

Roll Call: JP ___ RI ___ MP ___ AS ___ RS _____

20-120 AUTHORIZING AWARD OF BID FOR MAINTENANCE AND REPAIR SERVICES TO FIRE DISTRICT VEHICLES _____

_____ motion _____ second

Roll Call: JP ___ RI ___ MP ___ AS ___ RS _____

20-121 AUTHORIZING SIGNING OF CORPORATE RESOLUTION FOR SIGNATURES

_____ motion _____ second

Roll Call: JP ___ RI ___ MP ___ AS ___ RS _____

20-122 TO TRANSFER APPROPRIATIONS IN THE 2020 BUDGET

_____ motion _____ second

Roll Call: JP ___ RI ___ MP ___ AS ___ RS _____

20-123 INTRODUCTION AND APPROVAL OF 2021 BUDGET

_____ motion _____ second

Roll Call: JP ___ RI ___ MP ___ AS ___ RS _____

20-124 APPROVING THE PURCHASE OF REPLACEMENT FIRE HOSE THROUGH CONTINENTAL FIRE AND SAFETY

_____ motion _____ second

Roll Call: JP ___ RI ___ MP ___ AS ___ RS _____

20-125 DESIGNATING OFFICIAL NEWSPAPERS FOR PUBLICATIONS FOR THE 2021-2022 YEAR

_____ motion _____ second

Roll Call: JP ___ RI ___ MP ___ AS ___ RS _____

20-126 TO CLOSE OUT THE PETTY CASH ACCOUNT FOR 2020

_____ motion _____ second

Roll Call: JP ___ RI ___ MP ___ AS ___ RS _____

20-127 APPROVING PETTY CASH ACCOUNT FOR 2021

_____ motion _____ second

Roll Call: JP ___ RI ___ MP ___ AS ___ RS _____

20-128 TO CANCEL UNEXPENDED FUNDS IN THE 2020 BUDGET

_____ motion _____ second

Roll Call: JP ___ RI ___ MP ___ AS ___ RS _____

20-129 ADOPTION OF TEMPORARY BUDGET

_____ motion _____ second

Roll Call: JP ___ RI ___ MP ___ AS ___ RS _____

20-130 AUTHORIZE BIDS FOR ASBESTOS REMEDIATION FOR STATIONS 25-7 AND 25-8

_____ motion _____ second

Roll Call: JP ___ RI ___ MP ___ AS ___ RS _____

20-131 AUTHORIZE BIDS FOR RENNOVATIONS TO STATIONS 25-7 AND 25-8

_____ motion _____ second

Roll Call: JP ___ RI ___ MP ___ AS ___ RS _____

16. NEW BUSINESS

Topic of Discussion	Action	Assigned To

17. OLD BUSINESS

Topic of Discussion	Action	Assigned To

18. INSURANCE CLAIMS:

None.

19. PUBLIC PARTICIPATION:

_____ motion _____ second Time: _____

Motion to Close Public Participation:

_____ motion _____ second Time: _____

20. RESOLUTION 20-132 TO ENTER CLOSED SESSION

_____ motion _____ second Time: _____

Roll Call: JP ___ RI ___ MP ___ AS ___ RS ___

21. RETURN FROM CLOSED SESSION

_____ motion _____ second Time: _____

Roll Call: JP ___ RI ___ MP ___ AS ___ RS ___

ACTION TO BE TAKEN FOLLOWING CLOSED SESSION

22. COMMENTS BY FIRE COMMISSIONERS:

23. ANNOUNCEMENTS:

24. ADJOURNMENT OF MEETING:

_____ motion _____ second Time:_____