

WINSLOW TOWNSHIP FIRE DISTRICT #1  
Regular Monthly Business Meeting  
Agenda

September 22, 2022

1. Call to Order Time:\_\_\_\_\_
2. Pledge of Allegiance/Moment of Silence
3. **Mission Statement** -The Winslow Township Fire Department is dedicated to the protection of life and property of the residents of Winslow Township from natural and man-made disasters by providing timely and proper mitigation at all emergencies. The men and women of the Department stand united in constant readiness to serve with pride, courage, and diligence to provide help to those in need.
4. Roll Call- Fire Commissioners  
Richard Iannaco   Robert Maschke   Jeffrey Paretti   Anthony Sirolli   Robert Sirolli  
  
Fire District Administrative Staff  
  
Marc Rigberg, Fire Chief                      Lorraine Azzarano, Business Manager  
  
Other Officials Present  
  
David Patterson, Board Solicitor
5. OPEN PUBLIC MEETING ANNOUNCEMENT:  
This meeting is being conducted in full compliance with the “Open Public Meeting Act” and Legal Notices were sent to the official newspapers of the Fire District. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and the Administrative Office Bulletin Board.
6. MEMBERSHIP APPLICATIONS FOR APPROVAL  
  
None.
7. MEMBERSHIP CHANGE IN STATUS:  
  
None.
8. FIRE COMMISSIONER’S REPORTS:

<u>Commissioner</u>	<u>Topic</u>
Richard Iannaco	a.
Robert Maschke	a. Thank you

Jeffrey Paretti a.

Anthony Sirolli a.

Robert Sirolli a.

9. CHIEF'S REPORT

***Administration***

- Apparatus Committee
- Facility Improvement

***Operations***

- Training
- Fleet/Support
- Facilities

***Fire Prevention***

- Code Enforcement
- Public Education/Relations

**OTHER TOPICS OF DISCUSSION**

CHIEF OFFICER REPORTS

- *CHIEF RIGBERG*
- *DEPUTY CHIEF EBNER*
- *BATTALION CHIEF SILCOTT*
  - *DEPARTMENT REALIGNMENT PLAN*
  - *RESTRUCTURE PROGRESS REPORT*
- *BATTALION CHIEF SICKLER*
- *BATTALION CHIEF PASSARELLA*
- *BATTALION CHIEF FITZPATRICK*
- *BATTALION CHIEF VAN ATTER*
- *PRESIDENT SILCOTT'S SECOND RESPONDER'S REPORT*

10. BUSINESS MANAGER'S REPORT

- *CHIEF'S STIPEND 2022*

11. FACILITY MANAGER'S REPORT

12. APPROVAL OF MINUTES

**MEETING DATE**

August 25, 2022

**ORDER OF BUSINESS**

Regular Monthly Business Meeting

\_\_\_\_\_ motion \_\_\_\_\_ second

13. APPROVAL OF CLOSED MINUTES

July 28, 2022

14. TREASURER'S REPORT:

- a. Payroll Transfer **\$454,291.21** for the month of August.

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI\_\_\_\_ RM\_\_\_\_ JP\_\_\_\_ AS\_\_\_\_ RS\_\_\_\_

- b. Claims List for the Month of September -Check #'s 13862 through #13973, totaling **\$215,455.59.**

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI\_\_\_\_ RM\_\_\_\_ JP\_\_\_\_ AS\_\_\_\_ RS\_\_\_\_

- c. Paychex Administrative Fee for the Month of August - **\$816.89.**

\_\_\_\_\_ motion \_\_\_\_\_ second All in favor\_\_\_\_\_

- d. Outstanding Invoices - Two.

15. HEARING/2<sup>ND</sup> READING OF TO CREATE THE POSITION PAYROLL SUPERVISOR/CLERK 4

\_\_\_\_\_ motion \_\_\_\_\_ second Time:\_\_\_\_\_

Motion to Close Public Participation:

\_\_\_\_\_ motion \_\_\_\_\_ second Time:\_\_\_\_\_

16. HEARING/2<sup>ND</sup> READING TO CREATE THE POSITION OF KEYBOARDING CLERK 4

\_\_\_\_\_ motion \_\_\_\_\_ second Time:\_\_\_\_\_

Motion to Close Public Participation:

\_\_\_\_\_ motion \_\_\_\_\_ second Time:\_\_\_\_\_

17. HEARING/2<sup>ND</sup> READING OF PERMANENT APPOINTMENT OF LORRAINE AZZARANO TO BUSINESS MANAGER POSITION

\_\_\_\_\_ motion \_\_\_\_\_ second Time:\_\_\_\_\_

Motion to Close Public Participation:

\_\_\_\_\_ motion \_\_\_\_\_ second Time:\_\_\_\_\_

18. OPENING OF PUBLIC PARTICIPATION INVOLVING AGENDA ITEMS

\_\_\_\_\_ motion \_\_\_\_\_ second Time:\_\_\_\_\_

Motion to Close Public Participation:

\_\_\_\_\_ motion \_\_\_\_\_ second Time:\_\_\_\_\_

19. RESOLUTION(S):

- 22-76 ESTABLISH CREATING PAYROLL SUPERVISOR/CLERK 4 (FINAL PASSAGE)
- 22-77 ESTABLISH CREATING KEYBOARDING CLERK 4 (FINAL PASSAGE)
- 22-80 APPOINTMENT OF LORRAINE AZZARANO TO PERM. POSITION OF BUSINESS MANAGER (FINAL PASSAGE)
- 22-81 APPROVING SERVICE AGREEMENT SUBMITTED BY MONTIBUGS TERMITE AND PEST CONTROL SERVICE, LLC FOR SERVICES AT THE ADMINISTRATIVE BUILDING, STA. 7 & STA. 8
- 22-82 APPROVING MUNICIBID FOR THE SALE OF SURPLUS PROPERTY
- 22-83 AUTHORIZING DISPOSAL OF INVENTORY
- 22-84 APPROVING COLLECTIVE BARGAINING AGREEMENT FOR SUPPORT STAFF AND RATIFICATION OF AGREEMENT
- 22-85 AUTHORIZING PROVISIONAL APPOINTMENT OF SUPPORT STAFF PERSONNEL TO VARIOUS FIRE DISTRICT EMPLOYMENT POSITIONS

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI\_\_\_\_ RM\_\_\_\_ JP\_\_\_\_ AS\_\_\_\_ RS\_\_\_\_

20. NEW BUSINESS

Topic of Discussion	Action	Assigned To

OLD BUSINESS

Topic of Discussion	Action	Assigned To

21. INSURANCE CLAIMS:

Four Worker’s Compensation Claims reported.

22. PUBLIC PARTICIPATION:

\_\_\_\_\_ motion \_\_\_\_\_ second Time:\_\_\_\_\_

Motion to Close Public Participation:

\_\_\_\_\_ motion \_\_\_\_\_ second Time:\_\_\_\_\_

23. 22-86 TO ENTER INTO CLOSED SESSION

\_\_\_\_\_ motion \_\_\_\_\_ second Time \_\_\_\_\_

Roll Call: RI\_\_\_\_ RM\_\_\_\_ JP\_\_\_\_ AS\_\_\_\_ RS\_\_\_\_

24. RETURN FROM CLOSED SESSION

\_\_\_\_\_ motion \_\_\_\_\_ second Time \_\_\_\_\_

Roll Call: RI\_\_\_\_ RM\_\_\_\_ JP\_\_\_\_ AS\_\_\_\_ RS\_\_\_\_

**ACTION TO BE TAKEN FOLLOWING CLOSED SESSION:**

25. OTHER TOPICS OF DISCUSSION:

26. COMMENTS BY FIRE COMMISSIONERS:

27. ANNOUNCEMENTS:

28. ADJOURNMENT OF MEETING:

\_\_\_\_\_ motion \_\_\_\_\_ second Time:\_\_\_\_\_



# *Winslow Township Fire District #1*



WINSLOW TOWNSHIP FIRE DISTRICT #1  
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ADDENDUM AGENDA – September 22, 2022

1. SWEARING IN OF SECOND RESPONDERS

John Connors  
Christopher Henry

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**Administrative Office**

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