

WINSLOW TOWNSHIP FIRE DISTRICT #1  
Regular Monthly Business Meeting  
Agenda

January 17, 2023

1. Call to Order Time:\_\_\_\_\_
2. Pledge of Allegiance/Moment of Silence
3. **Mission Statement** -The Winslow Township Fire Department is dedicated to the protection of life and property of the residents of Winslow Township from natural and man-made disasters by providing timely and proper mitigation at all emergencies. The men and women of the Department stand united in constant readiness to serve with pride, courage, and diligence to provide help to those in need.
4. Roll Call- Fire Commissioners  
Richard Iannaco Robert Maschke Jeffrey Paretti Anthony Sirolli Robert Sirolli  
Fire District Administrative Staff  
Marc Rigberg, Fire Chief Lorraine Azzarano, Business Manager  
Other Officials Present  
David Patterson, Board Solicitor
5. OPEN PUBLIC MEETING ANNOUNCEMENT:  
This meeting is being conducted in full compliance with the “Open Public Meeting Act” and Legal Notices were sent to the official newspapers of the Fire District. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and the Administrative Office Bulletin Board, entrance door, the Fire Department web page, Facebook page, and emailed to the members of the Winslow Township Fire Department. Emergency exists are as follows:
6. ISSUANCE OF LIFE MEMBERSHIP PLAQUES  
Mark J. Mangaro, Station 25-6  
Brian Tomlin, Station 25-6
7. COMPLETION OF PROBATIONARY BOOK/ISSUANCE OF FIREFIGHTER SHIELD  
Firefighter Swearingen, Station 25-7  
Firefighter Aaron Beniston, Station 25-3
8. SWEARING IN OF OFFICERS

9. MEMBERSHIP APPLICATIONS FOR APPROVAL

None.

10. MEMBERSHIP CHANGE IN STATUS:

Anthony Pierson, Explorer, Transferring from Station 25-7 to Station 25-4

\_\_\_\_\_ motion \_\_\_\_\_ second

11. FIRE COMMISSIONER’S REPORTS:

<u>Commissioner</u>	<u>Topic</u>
Richard Iannaco	a.
Robert Maschke	a. 2022 Inventory update b. Building cost savings discussion c. Thank you
Anthony Sirolli	a.
Robert Sirolli	a.

12. CHIEF’S REPORT

**Administration**

- Apparatus Committee
- Facility Improvement

**Operations**

- Training
- Fleet/Support
- Facilities

**Fire Prevention**

- Code Enforcement
- Public Education/Relations

**OTHER TOPICS OF DISCUSSION**

CHIEF OFFICER REPORTS

- CHIEF RIGBERG
- DEPUTY CHIEF EBNER
- BATTALION CHIEF SILCOTT
- BATTALION CHIEF SICKLER
- PRESIDENT SILCOTT’S SECOND RESPONDER’S REPORT

13. BUSINESS MANAGER’S REPORT

14. FACILITY MANAGER’S REPORT

15. APPROVAL OF MINUTES

**MEETING DATE**

October 24, 2022  
October 27, 2022  
December 8, 2022  
December 8, 2022

**ORDER OF BUSINESS**

Special Meeting to Enter into Closed Session  
Regular Monthly Buisness Meeting  
Reorganization Meeting  
Regular Monthly Business Meeting

\_\_\_\_\_ motion \_\_\_\_\_ second

16. APPROVAL OF CLOSED MINUTES

October 24, 2022

October 27, 2022

\_\_\_\_\_ motion \_\_\_\_\_ second

17. TREASURER’S REPORT:

a. Payroll Transfer **\$231,262.11** for the month of December.

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI\_\_\_\_ RM\_\_\_\_ JP\_\_\_\_ AS\_\_\_\_ RS\_\_\_\_

b. Claims List for the Month of January -Check #'s14317 through #14403, totaling **\$262,852.28.**

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI\_\_\_\_ RM\_\_\_\_ JP\_\_\_\_ AS\_\_\_\_ RS\_\_\_\_

c. Paychex Administrative Fee for the Month of December – **\$454.33.**

\_\_\_\_\_ motion \_\_\_\_\_ second All in favor\_\_\_\_\_

d. Outstanding Invoices – Two.

18. OPENING OF PUBLIC PARTICIPATION INVOLVING AGENDA ITEMS

\_\_\_\_\_ motion \_\_\_\_\_ second Time:\_\_\_\_\_

Motion to Close Public Participation:

\_\_\_\_\_ motion \_\_\_\_\_ second Time:\_\_\_\_\_

19. RESOLUTION(S):

23-04 DESIGNATING SURETY BONDING FOR COMMISSIONERS

23-05 DESIGNATING EYECARE PHYSICIANS

23-06 DESIGNATING FIRE OFFICIAL AND BACKUP FIRE OFFICIAL

23-07 APPROVING REVISION TO VOLUNTEER DEPUTY CHIEF, BATTALION CHIEF AND FLEET MANAGER STIPENDS

23-08 DESIGNATING CHAPLAIN

23-09 TO SET BOARD OF FIRE COMMISSION REGULAR MONTHLY MEETING DATES FOR FEBRUARY - DECEMBER 2023

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI\_\_\_\_ RM\_\_\_\_ JP\_\_\_\_ AS\_\_\_\_ RS\_\_\_\_

20. NEW BUSINESS

Topic of Discussion	Action	Assigned To
Officer Stipend Payments		

OLD BUSINESS

Topic of Discussion	Action	Assigned To

21. INSURANCE CLAIMS:

None.

22. PUBLIC PARTICIPATION:

\_\_\_\_\_ motion \_\_\_\_\_ second Time:\_\_\_\_\_

Motion to Close Public Participation:

\_\_\_\_\_ motion \_\_\_\_\_ second Time:\_\_\_\_\_

23. 23-10 TO ENTER INTO CLOSED SESSION

\_\_\_\_\_ motion \_\_\_\_\_ second Time \_\_\_\_\_

Roll Call: RI\_\_\_\_ RM\_\_\_\_ JP\_\_\_\_ AS\_\_\_\_ RS\_\_\_\_

24. RETURN FROM CLOSED SESSION

\_\_\_\_\_ motion \_\_\_\_\_ second Time \_\_\_\_\_

Roll Call: RI\_\_\_\_ RM\_\_\_\_ JP\_\_\_\_ AS\_\_\_\_ RS\_\_\_\_

**ACTION TO BE TAKEN FOLLOWING CLOSED SESSION:**

- 25. OTHER TOPICS OF DISCUSSION:
- 26. COMMENTS BY FIRE COMMISSIONERS:
- 27. ANNOUNCEMENTS:
- 28. ADJOURNMENT OF MEETING:

\_\_\_\_\_ motion \_\_\_\_\_ second Time:\_\_\_\_\_



# *Winslow Township Fire District #1*



WINSLOW TOWNSHIP FIRE DISTRICT #1  
Regular Monthly Business Meeting

ADDENDUM AGENDA – January 17, 2023

## 1. NEW BUSINESS

- APPOINTMENT OF CLERK FOR FIRE DISTRICT ELECTION OF FEBRUARY 18, 2023 \_\_\_\_\_

\_\_\_\_\_ motion \_\_\_\_\_ second

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### Administrative Office

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