

WINSLOW TOWNSHIP FIRE DISTRICT #1
Regular Monthly Business Meeting
Agenda

May 16, 2024

1. Call to Order Time: _____
2. Pledge of Allegiance/Moment of Silence
3. **Mission Statement** -The Winslow Township Fire Department is dedicated to the protection of life and property of the residents of Winslow Township from natural and man-made disasters by providing timely and proper mitigation at all emergencies. The men and women of the Department stand united in constant readiness to serve with pride, courage, and diligence to provide help to those in need.
4. Roll Call- Fire Commissioners
 Anthony Church **Richard Iannaco** **Robert Maschke** **Anthony Sirolli** **John Smith**
Fire District Administrative Staff
 Marc Rigberg, Fire Chief **Steven Silcott, Deputy Chief** **Lorraine Sacco, Business Manager**
Other Officials Present
 David Patterson, Board Solicitor
5. OPEN PUBLIC MEETING ANNOUNCEMENT - This meeting is being conducted in full compliance of the “Open Public Meeting Act” and Legal Notices were sent to the Official Newspapers of the Fire District. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township, the Administrative Office Bulletin Board, the Fire Department website, and emailed to the members of the Fire Department. Emergency exits are as follows; to the left and right of the room. At this time, please turn off all cell phones or place them on silent or vibrate.
6. MEMBERSHIP APPLICATIONS FOR APPROVAL
None.
7. MEMBERSHIP CHANGE IN STATUS:
Leave of Absence Request – FF Ostermueller – 2 Months – Effective 5/9/24
Sage Knott, Sta. 25-4 - Resignation
_____ motion _____ second

8. FIRE COMMISSIONER REPORTS:

<u>Commissioner</u>		<u>Topic</u>
Anthony Church	a.	Commissioner badges
Richard Iannaco	a.	
Robert Maschke	a.	Building update
	b.	Thank you
Anthony Sirolli	a.	
John Smith	a.	

9. CHIEF REPORTS

- *Chief Rigberg*
- *Deputy Chief Silcott*

10. BUSINESS MANAGER'S REPORT

- *Cyber Training*

11. APPROVAL OF MINUTES

MEETING DATE

ORDER OF BUSINESS

April 18, 2024

Regular Monthly Business Meeting

April 30, 2024

Special Meeting and Enter into Closed Session

_____ motion _____ second

12. APPROVAL OF CLOSED MINUTES

March 21, 2024

April 18, 2024

_____ motion _____ second

13. TREASURER'S REPORT:

- a. Payroll Transfer **\$255,859.66** for the month of April.

_____ motion _____ second

Roll Call: AC____ RI____ RM____ JS____ AS____

b. Claims List for the Month of May -Check #'s 15994 through #16107, totaling **\$321,176.40.**

_____ motion _____ second

Roll Call: AC____ RI____ RM____ JS____ AS____

c. Paychex Administrative Fee for the Month of April -\$593.59.

_____ motion _____ second All in favor_____

d. Outstanding Invoices – Three outstanding invoices for May.

14. RESOLUTION(S):

24-47 AUTHORIZING DISPOSAL OF INVENTORY

_____ motion _____ second

Roll Call: AC____ RI____ RM____ JS____ AS____

24-48 DISPOSAL OF SURPLUS PROPERTY – VARIOUS

_____ motion _____ second

Roll Call: AC____ RI____ RM____ JS____ AS____

24-50 TO AUTHORIZE AN AMENDED SHARED SERVICES AGREEMENT WITH THE BOROUGH OF CHESILHURST TO PROVIDE FIRE PROTECTION/RESCUE SERVICES AND PERFORM ALL FIRE CODE INSPECTIONS AND RELATED SERVICES

_____ motion _____ second

Roll Call: AC____ RI____ RM____ JS____ AS____

24-51 APPROVE AND AUTHORIZE A RESTRUCTURING CONSOLIDATION PLAN OF FIRE DISTRICT FIRE STATIONS

_____ motion _____ second

Roll Call: AC____ RI____ RM____ JS____ AS____

15. OLD BUSINESS

- (RM)Revision of Policy 321 – Requesting/Authorizing Leave*
- (RM)Establish Jury Duty Policy*
- (RM)Boy Scout Update*

16. NEW BUSINESS

- (RM)Commissioner Notification Revision*
- (RM)Establish Electronic Sign Policy*

(RM) Inventory Update
(RM) USAR/Financial Discussion

17. RISK MANAGEMENT REPORT

None.

18. PUBLIC PARTICIPATION

_____ motion _____ second Time: _____

Motion to Close Public Participation:

_____ motion _____ second Time: _____

19. 24-52 TO ENTER INTO CLOSED SESSION

_____ motion _____ second Time: _____

Roll Call: AC____ RI____ RM____ JS____ AS____

20. RETURN FROM CLOSED SESSION

_____ motion _____ second Time: _____

Roll Call: AC____ RI____ RM____ JS____ AS____

21. **ACTION TO BE TAKE FOLLOWING CLOSED SESSION**

24-49 APPROVING FMLA REQUEST FOR EMPLOYEE #25-036

_____ motion _____ second

Roll Call: AC____ RI____ RM____ JS____ AS____

22. WORKSHOP MEETING (IF NEEDED):

23. ANNOUNCEMENT(S):

24. ADJOURNMENT OF MEETING:

_____ motion _____ second Time: _____