



Winslow Township Fire District # 1



April 18, 2024
Winslow Township Fire District #1
9 Cedar Brook Road
Sicklerville, NJ 08081

REGULAR MONTHLY BUSINESS MEETING OF THE BOARD OF FIRE COMMISSIONERS

WINSLOW TOWNSHIP, FIRE DISTRICT #1

MEETING LOCATION: 9 CEDAR BROOK ROAD, SICKLERVILLE, NJ 08081

OPENING OF MEETING:

The meeting was called to order at 6:30 p.m.

SALUTE TO FLAG:

All present pledged their Allegiance to the Flag of the United States of America.

MOMENT OF SILENCE:

A brief moment of silence was held.

ROLL CALL:

Commissioner Church, present
Vice Chairman Iannaco, present
Treasurer Maschke, present
Chairman Sirolli, present
Secretary John E. Smith, present

DISTRICT OFFICIAL'S PRESENT:

Marc Rigberg, Fire Chief
Steven Silcott, Deputy Chief
Lorraine Sacco, Business Manager
David Patterson, Board Solicitor
Michael DiPiero, Labor Counsel

OTHER OFFICIAL'S PRESENT

Committeeman Glikas, Township of Winslow

OPEN PUBLIC MEETING ANNOUNCEMENT:

The meeting was announced to be conducted in full compliance with the "Open Public Meeting Law", with Notices was sent to the [Courier Post](#), [Atlantic City Press](#), and the [Record Breeze](#). In addition, due Notice was posted on the Official Bulletin Board of Winslow Township, and the Fire District's Bulletin Board. Emergency exists were also announced. Cell phones were asked to be turned off or placed on silent or vibrate.

Administrative Office

9 Cedar Brook Road • Sicklerville, New Jersey 08081
609-561-4225 • FAX 609-561-5823 • E-mail firedistrict@winslowtwpfd.org

24-45 TO ENTER INTO CLOSED SESSION- A motion was made by Commissioner Iannaco and seconded by Commissioner Church to enter into closed session at 6:31 p.m. The roll call vote was unanimous and in the affirmative. Closed session discussions were announced.

RETURN FROM CLOSED SESSION - A motion was made by Commissioner Iannaco and seconded by Commissioner Church to return from closed session at 6:58 p.m. The roll call vote indicated all were present.

MEMBERSHIP APPLICATIONS FOR APPROVAL

None.

MEMBERSHIP CHANGE IN STATUS

None.

FIRE COMMISSIONER REPORTS

Commissioner Church

Commissioner Badges – Commissioner Church advised that he was researching Commissioners badges and will come up with a design for the Board to review.

Commissioner Iannaco

Commissioner Iannaco had nothing to report.

Commissioner Maschke

Thank you – Commissioner Maschke wished to thank everyone for going above and beyond their normal duties throughout the Department.

Commissioner Anthony Sirolli

Commissioner Sirolli had nothing to report.

Commissioner John Smith

Commissioner Smith had nothing to report.

CHIEF'S REPORT

Chief Rigberg referenced his report provided to the Board. He then made mention of the AFG Grant that was submitted, and that he was also putting in for the SAFER Grant for three additional Firefighters.

BUSINESS MANAGER'S REPORT

Business Manager Sacco reported that Cyber training was now 50% complete by the employees and volunteer staff and that the deadline for completion is June 30, 2024. A copy of the report was with her monthly report.

APPROVAL OF MINUTES

A motion was made by Commissioner Iannaco and seconded by Commissioner Church to approve the minutes presented. All were in favor.

March 12, 2024 – Special Meeting

March 19, 2024 – Special Meeting and Enter into Closed Session

March 21, 2024 – Regular Monthly Business Meeting

APPROVAL OF CLOSED SESSION MINUTES

A motion was made by Commissioner Maschke and seconded by Commissioner Iannaco to approve the minutes presented. All were in favor.

March 19, 2024

TREASURY REPORT

Payroll Transfer- A motion was made by Commissioner Smith and seconded by Commissioner Church to approve the payroll transfer in the amount of \$246,599.59 for March. The roll call vote was unanimous and in the affirmative.

Claims List – A motion was made by Commissioner Iannaco and seconded by Commissioner Maschke to approve the Claim's List, check #15883 through #15993, totaling \$1,251,279.00 for the month of April. The roll call vote was unanimous and in the affirmative.

Paychex Administrative Fees- A motion was made by Commissioner Smith and seconded by Commissioner Church to approve the Paychex administrative fees for the month of March in the amount of \$583.85. All were in favor.

Outstanding Invoices – There were five (5) outstanding invoices noted for the month of April.

RESOLUTIONS

Business Manager Sacco read the resolutions presented. The Board wished to approve the resolutions altogether.

A motion was made by Commissioner Smith and seconded by Commissioner Church, to approve resolutions 24-41 through 24-44. The roll call vote was unanimous and in the affirmative.

24-41 AUTHORIZING DISPOSAL OF INVENTORY AS LISTED

24-42 DISPOSAL OF SURPLUS PROPERTY VIA GOVDEALS - VARIOUS

24-43 APPROVING ENTITY RESOLUTION TO ACCEPT THE NEW JERSEY FIRE SERVICE VOLUNTEER FIRE ASSISTANCE GRANT (VFA) IDENTIFIER #VFA2023-00007 IN THE AMOUNT OF \$5,000.00

24-44 ACCEPTING THE AWARD OF THE VFA GRANT, IDENTIFIER #VFA2023-00007 IN THE AMOUNT OF \$5,000

OLD BUSINESS

(RM) Training Room Policy Update – Commissioner Maschke brought up the discussions of developing a training room policy. A draft policy will be presented for the next meeting.

(RM) Boy Scout Relocation Update- Commissioner Maschke made an inquiry of the Boy Scouts relocating. Deputy Chief Ebner requested to allow the Boy Scouts to continue meeting until the end of the season; advising that there were just two meetings left this year.

NEW BUSINESS

(AC) Policy on IOD Notification – Commissioner Church motioned to have a policy in place for the Board of Fire Commission to be notified when a firefighter is injured during a call. He was advised that there is a policy in place for notification to a Board member and that the policy would just need to be updated to include the entire Board. Commissioner Church retracted his motion.

RISK MANAGEMENT REPORT

One claim was reported for the month of April.

PUBLIC PARTICIPATION

A motion was made by Commissioner Iannaco and seconded by Commissioner Smith to open the floor to the public at 7:08 p.m. All were in favor.

Carmen Valdera, FF Miguel Valdera’s mother, addressed the Board, speaking about her son’s interest and willingness to serve the community, from the time he was in school; his joining the Fire Department as a volunteer, then serving in the military and also as a career firefighter. She asked everyone to pray for his safe return to his family, friends, and the Fire Department.

No one else from the public wished to speak.

MOTION TO CLOSE PUBLIC PARTICIPATION- A motion was made by Commissioner Smith and seconded by Commissioner Church to close public participation at 7:12 p.m. All were in favor.

Commissioner Sirolli stated that he supported FF Miguel to be paid at the 24-hour rate.

RETURN TO CLOSED SESSION (UNDER RESOLUTION 24-45) – A motion was made by Commissioner Church and seconded by Commissioner Smith, to return to closed session at 7:14 p.m. The roll call vote was unanimous and in the affirmative. Closed session discussions were announced.

RETURN FROM CLOSED SESSION- A motion was made by Commissioner Smith and seconded by Commissioner Church to return from closed session at 8:26 p.m. The roll call indicated everyone was present.

ACTION TAKE FOLLOWING CLOSED SESSION – There was no Official Board Action to be taken.

ADJOURNMENT OF MEETING:

A motion was made by Commissioner Smith and seconded by Commissioner Church to adjourn at 8:27 p.m. All were in favor.